



THE DAYTON AREA GRADUATE STUDIES INSTITUTE PROGRAM ENHANCEMENT SCHOLARSHIP

STUDENT INFORMATION

DATE: _____ STUDENT SSN: _____

HOME INSTITUTION: AFIT UD WSU

PROGRAM OF STUDY: _____ Ph.D.: MS:

NAME: _____

(Last)
(First)
(Middle Initial)

_____ LOCAL STREET ADDRESS

_____ CITY STATE ZIP

_____ DAYTIME PHONE

_____ E-MAIL ADDRESS *(Required)*

Please briefly state why you wish to cross-register for this course(s). This information is required and is used solely for DAGSI statistical purposes.

REQUESTED COURSE(S) FOR DAGSI ENHANCEMENT SCHOLARSHIP

Course Nr.	Course Title	Credit Hrs.	Institution	Term
Zero-Credit Labs:	Course Title	Credit Hrs.	Institution	Term

APPROVAL

I have reviewed the following course(s) and have determined it is an acceptable part of the student's program of study. I recommend that you approve a DAGSI Program Enhancement Scholarship for the course(s).

 ADVISOR APPROVAL DATE

 DEPT. CHAIR APPROVAL DATE

 DEAN APPROVAL DATE

 DAGSI APPROVAL DATE

FORM PROCEDURES

After all Home Institution approvals are received, this form will be faxed to DAGSI for the Director's Approval. A copy will be returned to the student, the faculty advisor and the department. The original will be kept on file in the dean's office.

DAGSI approval is not given until the student has registered for the course(s) requested. (Note: The student must complete the DAGSI cross-registration form in addition to the Program Enhancement form.) Once registration is complete, the final DAGSI approved copy will be faxed to the bursar's office at the partner institution and the dean's office at the student's Home Institution. Email confirmation will be sent to the student.

DAGSI PROGRAM ENHANCEMENT AND TUITION POLICY

1. Program Enhancement scholarships pay for at most **two** courses per term at a partner institution. (Exception: when a course has an attached lab that is zero credits.)
2. DAGSI pays **TUITION ONLY**. DAGSI will not pay for any of the following: audit courses, undergraduate courses, remedial courses, courses taken outside the partner schools of engineering and computer science, late fees, dropped course charges, registration or university fees, graduation fees, books, and other miscellaneous items.
3. If a student drops a DAGSI course it is the student's responsibility to notify the Registrar at the HOME Institution **PRIOR** to the drop and refund deadlines of the school teaching the course. Otherwise, any charges associated with dropping a course will be the student's responsibility.
4. **First time cross-registrants to AFIT, MUST** hand carry proof of U.S. citizenship (birth certificate, naturalization) to the AFIT Registrar's Office, building 641, room 102. You will also be required to obtain a base pass. Only U.S. citizens are eligible to attend AFIT. Call (937) 255-6234 x3192 for more information **PRIOR** to coming to the Base.
5. Visit our web site at www.dagsi.org for further information on DAGSI Policy. It is the student's responsibility to be familiar with DAGSI Policy.
6. This form is subject to the Privacy Act of 1974 (5USC 552A).

FAX NUMBERS

AFIT Dean 937-255-6569
Registrar 937-255-2791
Bursar 937-656-4775

WSU Dean 937-775-5009
Registrar 937-775-5597
Bursar 937-775-5775

UD Dean 937-229-2756
Registrar 937-229-4177
Bursar 937-229-4117

DAGSI 937-781-4005